We Are Hiring A Programme Officer (Human Rights and Advocacy).

June 23, 2023

JOB TITLE: Programme Officer (Human Rights and Advocacy)

LOCATION: Lagos, Nigeria

REPORTING TO: Director, Human Rights, and Advocacy

SECONDARY SUPERVISOR: Executive Director

ESSENTIAL DUTIES AND RESPONSIBILITIES
(Additional duties may be assigned)

- Work closely with the Director of Human Rights and the Executive Director to Advocate and execute human rights programming.
- Preparing proposals, reports, briefings, and other such publications for human rights programming.
- Liaising with internal and external teams to plan, execute and monitor advocacy projects.
- Carrying out qualitative and quantitative research for human rights programs.
- Providing advisory on human rights issues.
- Identifying advocacy opportunities and priorities and executing strategy.
- Facilitating training sessions and other capacity-building activities.
- Monitoring critical developments concerning human rights violations experienced by gender minority persons.
- Acting as an advocate for and representing the needs of gender minority groups.
- Preparing and distributing gender-specific materials.
- Researching cases and violations against gender minority persons.
- Provides specialized advice and expertise on a range of human rights issues to relevant actors, including stakeholders, allies, and partners
- Defines work plan for area assigned in accordance with established terms of reference.
- Represents the organization’s human rights program at working-level meetings.
- Writes various reports, communications, briefings, statements, etc., including to policy-making bodies.
- Manages and responds to human rights emergencies.
- Documents and monitors human rights abuses on SOGIE.
- Performs other related duties that direct or secondary supervisors may assign

QUALIFICATIONS
The candidate is required to possess the following:

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- A degree in Law, Gender Studies, International Relations / Studies, Political Science, Sociology, or other relevant Social Sciences.
- At least two years of relevant work experience in the NGO space.
- Experience with quantitative and qualitative research.
- Experience facilitating training sessions and Project Management Skills.
- Excellent Oral and Written Communication Skills.
- Discretion and ability to handle confidential issues.
- Ability to work collaboratively and respectfully with others in a diverse team, across organizational boundaries and multiple locations, and with team members at all levels.
- Confidence and enthusiasm when communicating with both external partners and the internal project teams in formal and informal presentations.
- A passion for social change with an interest in gender equality, human rights, SOGIESC, social justice, and civic engagement.
- Exceptional professionalism, follow-through, and people skills.
- Personal qualities of humility, capacity for self-reflection, and a sense of humor are a plus.
- Availability to travel within and outside Nigeria.

COMPENSATION
The Monthly Salary Range for the role is N200,000.00 - N403,650.00
We are seeking exceptional applicants and offer excellent benefits and work perks

METHOD OF APPLICATION
Interested and qualified candidates should send their cover letters and CVs to jobs@initiative4equality.org
The email subject should read PROGRAMME OFFICER (Human Rights and Advocacy).

APPLICATION CLOSING DATE: Application for this role closes at 12 noon on July 14th, 2023
Only shortlisted candidates will be contacted.

TIERs believes that diverse teams are strong teams. We are an equal opportunity employer committed to workforce diversity, composed of teams with a mix of genders, ages, education, and multiple tribes, faiths, and socio-economic backgrounds. We encourage candidates of all genders, ages, abilities, orientations, ethnicity,
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