**APPLICATION FORM**

**THE LGBT COMMUNITY FUND-NIGERIA**

Please, carefully read the attached guidelines before completing this form. Both the guidelines and the form are available online at <http://www.theinitiativeforequalrights.org/application-for-the-lgbt-community-fund-a-new-initiative-empowering-lgbt-individual-in-nigeria/> The form should be completed, PDF and returned to: [LGBTCFNigeria@initiative4equality.org](mailto:LGBTCFNigeria@initiative4equality.org) as an email attachment, together with any other supporting documents. Only applications sent through the provided email address will be considered.

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| Section 1 – Personal Information | | |
| **1.1 Contact Names and details**. (Kindly provide accurate contact details that may be used to contact you for any further information.) | | |
| **Applicant Full Name** | | |
| **Phone Contact** | | |
| **Email:** | | |
| **Full Address:** | | |
| **Preferred mode of communication** | **Email: Phone Call: Letter** | |
| **Employment Status: Date of Birth:** | | |
| Section 2 – Which fund are you applying to? | | |
| **2.1 Please indicate which fund you are applying to (place X in one box only)** | | |
| Fund Name | **X** | **Fund information** |
| Vocational Training |  | Provides funding for a vocational training course or programme. |
| Small and Medium Enterprise Initiative |  | Provides funding to start-up a small and medium enterprise. |
| Educational Support |  | Provides funding to meet requirements by institutions of formal educational. |
| ***Note, if you are applying for Small and Medium Enterprise Initiative fund, kindly provide a detailed business plan which should be submitted alongside with your application, this is very important.*** | | |

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| Section 3 – Request Justification | | | |
| **3.1** Request Justification.Kindly provide information on why you need this support and any justification that can help the Application Review Board understand your request. Provide as much detailed information as you can in not more than **800 words. You are allowed to expand the answer box.** | | | |
| **Vocational Training** | | | |
| **Small and Medium Enterprise Initiative** | | | |
| **Educational Support** | | | |
| **How much are you applying for?** | | | **NGN** |
| Section 4 – Re-Payment Plan/Method | | | |
| 4.1We will require that you provide us with detailed information on your re-payment plan/method in Ten months (10) months or less. Note that the success of this initiative is based on your prompt and timely refund of the fund, particularly to ensure that others have access to the fund in the next call for application. The information you provide should include a breakdown of monthly repayments or any other form of repayment. | | | |
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| **4.2:** Can you explain any possible challenge that might affect your re-payment plan? | | | |
| Section 5 – Background Information of Applicant | | | |
| **5.1** In this section you should provide the Application Review Board with detailed information about you that can help them know more about the applicant and their skills. | | | |
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| Section 6 – Reference | | | |
| 6.1 Kindly provide two references that we can contact should there be need for this. Also, please attach a reference/support letter from each referee. The letter should state that they are aware of your application and support this. Note: TIERs staff, board members and Application Review members are unable to reference any applicant. | | | |
| **Name of Referee:**  **Phone number:**  **Email:**  **Address:**  **Relationship:**  **Referee signature** | | | |
| **Name of Referee:**  **Phone number:**  **Email:**  **Address:**  **Relationship**  **Referee signature** | | | |
| **Applicants Signature** | |  | |
| **Date Submitted** | |  | |
| Section 7– Checklist | | | |
| All documents listed in this checklist **MUST** be submitted with your application according to the fund you are applying for. Any application submitted without the listed supporting documents will be treated as an incomplete application and will not be considered for review. Please go through this checklist carefully before submitting the application. | | | |
| 1 | I have provided two reference letters signed by Nigerian referees with their contact details. | | |
| 2 | I have submitted my three months bank statement**.** The bank statement was obtained not more than 14 days from the day of my submission. | | |
| 3 | If applying for **education support**: I have included in my application document proof of my educational support fund application *e.g.* result, admission letter, *etc*. | | |
| 4 | If applying for **SME initiative**: I have included a business plan with my application to justify my SME fund application. | | |
| 5 | If applying for **vocational support**: I have provided detailed information about the enterprise that will provide me with vocational training in my form. | | |
| 6 | I have enclosed quotes/ estimates and other cost evidence to support my application. | | |
| 7 | I have read and I understand the guideline to applicants before filling this application form. | | |
| 8 | I have signed and dated this application form before submitting. | | |

***You may be requested to send other documents to support your application, when this is requested by the Application Review Board, we will let you know.***